



HOMEWOOD CITY  
SCHOOLS  
Office of the  
Superintendent

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## **POSITION ANNOUNCEMENT**

The Homewood City Board of Education anticipates vacancies for the 2023-2024 school year in the following areas:

### **Custodian**

All positions will report to the assigned building principal and work within the framework of the Homewood City Board of Education and the local school.

Applicants should be properly certified for the position. Salary will be based on experience and qualifications.

Applications may be [submitted here](#).

*It is the policy of the Board that no person in this district shall, on the basis of race, sex, religion, belief, national origin, age, disability, ethnicity, sexual orientation, gender identity, and/or any personal characteristic(s), or an affiliation with the Boy Scouts of America, be denied the benefits of, or be subject to discrimination in any education program or activity. This includes employment, retention, and promotion*

# **HOMEWOOD CITY SCHOOLS**

## **Role Description**

**POSITION TITLE:** Custodian

**JOB SUMMARY:** Work involves performing manual tasks in the cleaning and care of buildings and grounds. Work assignments are routine and must ensure health department guidelines are maintained. Teamwork and cooperation are necessary for success. Work is reviewed through observation and results obtained.

**REPORTS TO:** Principal/Head Custodian

### **PERFORMANCE RESPONSIBILITIES:**

- Sweeps, mops, waxes, and buffs floors; vacuums and shampoos carpets; dusts and cleans windows, walls, hallways, elevators, stairs, closets, shelves, storage or other designated areas including building entrances and exits.
- Clean classrooms which include, but is not limited to furniture, whiteboards, and floors.
- Uses equipment/supplies in a safe and efficient manner. This includes proper handling of cleaning solutions, chemicals and disinfectants;
- Cleans and sanitizes bathrooms; replenishes soap, tissues, and towels.
- Empties waste containers, replaces liners, and removes trash and debris from grounds.
- Recognizes potential problems and reports immediately to head custodian or other designated personnel.
- Exhibits an understanding of being a public employee and serving the public.
- Is prompt, punctual, dependable, and displays appropriate workplace appearance.
- Maintains positive interaction with others.
- Knows and follows board policy for Homewood City Schools.
- Will be subject to call out in emergency situations.
- Performs any duties or tasks as assigned by the principal. Specific directions and duties will be outlined by the principal.

### **PHYSICAL DEMANDS:**

Work requires frequent physical effort such as bending, standing, walking and/or light lifting and carrying object of moderate weight of 15 to 49 pounds for a short duration; occasionally lifts and carries heavy objects weighing 50 pounds or more.